



# Seacove Place Homeowners Association

## Seacove Place Pool Reservation Instructions

### **Access Seacove Place Scheduling System:**

<https://seacoveplacehoa.getomnify.com>

Create Account:

Select [CREATE ACCOUNT] from the drop-down menu (upper left corner).

Enter Email Address:

(email is needed to receive scheduled session notices).

Select [Get Started].

First Name Field:

{enter unit address, no spaces}

Examples - 123NightHeron, 12Fulmar, 13Waxwing

(street name is needed due to duplicate unit numbers).

NOTE - some user devices may not allow entry of a numerical unit address - if this occurs, spell out the number (e.g. onetwothreeNightHeron). You will be able to access your profile after setup and then enter the numerical unit address.

Last Name Field: [first name+last name, no spaces] JoeSchmoe, JayneEyre, etc.

Phone number: not required.

Password:

Enter your preferred password.

Terms of Service:

Select 'Terms of Service' check box.

Finalize Account:

Select [Sign Up].

You will receive a welcome email with your account login information - keep this for future reference.

### **SCHEDULE A POOL SESSION:**

Access Seacove Place Scheduling System:

<https://seacoveplacehoa.getomnify.com>

Login:

Select [LOGIN] from the drop-down menu (upper left corner).

Enter account email, select [Continue].

Enter password, select [LOGIN].



## Seacove Place Homeowners Association

Select 'Schedules' from the drop-down menu (upper left corner).

Select a date from the weekly schedule across the top of the page.  
NOTE - Pool sessions are available only within a rolling one-week window.

Scroll through sessions to locate an available session, select [Book].  
REMEMBER - Units are allowed a maximum of two sessions each day, which may be scheduled back-to-back.

Select the check-box for the open session.  
NOTE - Only 2 units may schedule the same session.

Do not add family members to your reservation!

Keep the 'Only Myself' selection - you are allowed up to 5 people per unit for your reservation.  
REMEMBER - Only residents of your unit are allowed in the Seacove Place pool area at this time -  
Guests or non-residents are not permitted to use the pool or spa.

Select [Next >].

Confirm reservation details.

Select 'Terms of Service' check box.

Select [Confirm Booking].

A 'Booking Confirmed' notice displays. You will receive an email with the scheduled session details.